

# Thurston County Law Enforcement Records Management Consortium

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## **-Executive Board -**

*Meeting Agenda*  
*Thursday, September 19, 2024*  
**1:00 PM**  
*Lacey Police Department*

### **I. Review and Approval of July Meeting Minutes – Chief Weiks**

**Overview:** Review of meeting minutes.

**Action Item:** Approval, change, or rejection of minutes.

### **II. Approval of Expenses – Laura Wohl**

**Overview:** An invoice from National Public Safety Group (NPSG) for project management fees is outstanding for the month of May. The remainder of the annual fees have been paid. Expense summary and invoice are attached.

**Action Item:** Approval of expenditures.

### **III. RMS/JMS Update – Laura Wohl**

**Overview:** Status of the new RMS/JMS project.

**Action Item:** Information only.



# Thurston County Law Enforcement Records Management Consortium

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## **-Executive Board -**

*Meeting Minutes*  
*Thursday, July 18, 2024*  
**1:00 PM**

**Members Present:** Chief Jon Weiks, Tumwater PD, Chair  
Chief Robert Almada, Lacey PD  
Chief Rich Allen, Olympia PD  
Chief Rob Carlson, Yelm PD

**Members Absent:** Chief Robert Auderer, Tenino PD  
Sheriff Derek Sanders, TCSO

**Staff & Guests Present:** Deputy Chief Robert Hollis, Lacey PD  
Assistant Chief Tillman Atkins, Yelm PD  
Captain Dave Johnson, TCSO  
Jeanelle Stull, OPD  
Laura Wohl, Tumwater PD  
Anna McBee, Lacey PD  
Wendy Hill, Director, TCOMM  
Tim Klotz, TCOMM

*Meeting called to order at 1300 by Chief Weiks, Chair*

### **I. Review and Approval of June Meeting Minutes – Chief Weiks**

**Overview:** Review of meeting minutes.

**Action Item:** Approval, change, or rejection of minutes.

Motion to approve the June minutes.

Motion made by: Chief Almada

Second: Chief Allen

Vote: Unanimous

### **II. Approval of Budget Adjustment – Laura Wohl**

**Overview:** The current budget balance for LERMS is \$14,611. (Note: the actual amount in the LERMS fund is \$311,980.) The Consortium has a bill to pay that was authorized in June that exceeds the budget balance. A budget adjustment is needed to allow for the expenditure of additional funds for the outstanding bill and any other expenditures that may be needed in

FY2024. A budget adjustment of \$195,850 will allow for expenditures of the existing fund balance, if needed, with the exception of the required reserve.

**Action Item:** Approval of budget adjustment

Motion to approve the budget adjustment of \$195,850.

Motion made by: Chief Almada

Second: Chief Allen

Vote: Unanimous

*Meeting adjourned at 1307*

DRAFT



NATIONAL PUBLIC SAFETY GROUP, LLC

124 Newington Way  
Aberdeen, NC 28315

# Invoice

Date	Invoice #
5/4/2024	1330

<b>Bill To</b>
City of Tumwater Police Department 555 Israel Road SW Tumwater, WA 98501

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Milestone - Monthly Invoice #7 of 21	11,318.69	11,318.69
Service Provider Agreement - RMS/JMS Replacement Project Management - Executed 9/21/2023		<b>Total</b>	\$11,318.69