

# Thurston County Law Enforcement Records Management Consortium

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## **-Executive Board –**

*Meeting Agenda  
Thursday, April 18, 2024  
1:00 PM  
Lacey Police Department*

### **I. Review and Approval of March Meeting Minutes – Chief Weiks**

**Overview:** Review of meeting minutes.

**Action Item:** Approval, change, or rejection of minutes.

### **II. Approval of Expenses – Laura Wohl**

**Overview:** An invoice from National Public Safety Group (NPSG) for project management fees for March 2024 has been submitted. Summary spreadsheet and invoices attached.

**Action Item:** Approval of expenditures.





NATIONAL PUBLIC SAFETY GROUP, LLC

124 Newington Way  
Aberdeen, NC 28315

# Invoice

Date	Invoice #
4/3/2024	1318

<b>Bill To</b>
555 Israel Road SW Tumwater, WA 98501

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Milestone - Monthly Invoice #6 of 21	11,318.69	11,318.69
Service Provider Agreement - RMS/JMS Replacement Project Management - Executed 9/21/2023		<b>Total</b>	\$11,318.69

# Thurston County Law Enforcement Records Management Consortium

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## **-Executive Board –**

*Meeting Minutes*  
*Thursday, March 21, 2024*  
**1:00 PM**

**Members Present:** Chief Jon Weiks, Tumwater PD, Chair  
Chief Robert Almada, Lacey PD  
Chief Rich Allen, Olympia PD  
Assistant Chief Tillman Atkins, Yelm PD (proxy for Chief Carlson)  
Captain Dave Johnson, TCSO (proxy for Sheriff Sanders)

**Members Absent:** Chief Robert Auderer, Tenino PD  
Sheriff Derek Sanders, TCSO  
Chief Rob Carlson, Yelm PD

**Staff & Guests Present:** Deputy Chief Robert Hollis, Lacey PD  
Laura Wohl, Tumwater PD  
Anna McBee, Lacey PD

*Meeting called to order at 1300 by Chief Weiks, Chair*

### **I. Review and Approval of February Meeting Minutes – Chief Weiks**

**Overview:** Review of meeting minutes.

**Action Item:** Approval, change, or rejection of minutes.

Motion to approve the February minutes.

Motion made by: Chief Almada  
Second: Asst. Chief Atkins  
Vote: Unanimous

### **II. Approval of Expenses – Laura Wohl**

**Overview:** An invoice from National Public Safety Group (NPSG) for project management fees for March 2024 was presented. Summary spreadsheet and invoice was attached.

**Action Item:** Approval of expenditures.

Motion made by: Chief Almada

Second: Asst. Chief Atkins  
Vote: Unanimous

### **III. RMS/JMS Replacement Project Update - Laura Wohl**

Ms. Wohl reported to the Board that NPSG, our project managers, have negotiated a better price with 365Labs. The initial price was reduced by nearly 20% and the annual cost for years 2-5 has been reduced by 30%.

Ms. Wohl explained the process for contracting:

- NPSG will negotiate the terms of the contract, including a Statement of Work.
- LERMS will review and request changes, if needed.
- A final draft will be reviewed by the Tumwater City Attorney. Copies will also be provided to the attorneys for the other jurisdictions so that they may give the Tumwater City Attorney feedback.
- When the contract is approved as to form by the Tumwater City Attorney, it will be presented to the Tumwater Public Health and Safety Council Committee (PHSC).
- The PHSC will make a recommendation to the full Tumwater City Council to approve the contract during a full Council meeting.
- The Tumwater Mayor will sign the contract on behalf of LERMS.

We anticipate that the development and approval of the contract may be completed as early as late June, but possible not until September 2024.

*Meeting adjourned at 1309*