

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

Meeting Agenda
Thursday, February 15, 2024
1:00 PM
Lacey Police Department

I. Review and Approval of January Meeting Minutes – Chief Weiks

Overview: Review of meeting minutes.

Action Item: Approval, change, or rejection of minutes.

II. Approval of Expenses – Laura Wohl

Overview: An invoice from National Public Safety Group (NPSG) for project management fees for February 2024 and an invoice from TCOMM for the annual services they provide. Summary spreadsheet and invoices attached.

Action Item: Approval of expenditures.

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

*Meeting Agenda
Thursday, January 18, 2024
1:00 PM
Lacey Police Department and via Zoom*

Members Present: Chief Robert Almada, Lacey PD
Chief Rich Allen, Olympia PD
Chief Robert Auderer, Tenino PD
Chief Jon Weiks, Tumwater PD (Chair)
Chief Rob Carlson, Yelm PD

Members Absent: Sheriff Derek Sanders, TCSO

Staff & Guests Present: Deputy Chief Robert Hollis, Lacey PD
Asst Chief Tillman Atkins, Yelm PD
Laura Wohl, Tumwater PD
Anna McBee, Lacey PD
Tim Klotz, TCOMM

Meeting called to order at 1300 by Chief Weiks, Chair

I. Review and Approval of November Meeting Minutes – Chief Weiks

Overview: Review of meeting minutes.

Action Item: Board decision to approve/edit/reject

Motion to approve the November minutes.

Motion made by: Chief Almada

Second: Chief Allen

Vote: Unanimous

II. Election of Board Chair for 2024

Overview: Each year, the Board Chair must be elected by the Board per the intergovernmental agreement that established LERMS.

Action Item: Nominate and elect a Board Chair.

Chief Weiks was nominated by Chief Almada to remain the LERMS Board Chair. No other nominations were made.

Motion made by: Chief Almada
Second: Chief Carlson
Vote: Unanimous

III. Approval of Expenses – Laura Wohl

Overview: CentralSquare annual fee for the RMS system (for the original five LERMS cities) and 2 invoices from National Public Safety Group (NPSG) for project management fees, December and January. Summary spreadsheet and invoices attached.

Action Item: Approval of expenditures.

Motion made by: Chief Almada
Second: Chief Carlson
Vote: Unanimous

IV. RMS/JMS Replacement Project Update - Laura Wohl

Overview: Ms. Wohl reported to the Board that NPSG has completed the Needs Assessment, the cost comparison between responding vendors, and the functional comparison between responding vendors. NPSG opined to the Steering Committee that if LERMS is primarily interested in a hosted solution, 365Labs was the company farthest along in development of a cloud-based solution. NPSG did caution that cloud-based solutions are still very new and even 365Labs may require additional time to implement as some of the functionality is still being written. However, legacy systems, in general, are not operating with modern infrastructure and so may not remain relevant for long. The Steering Committee determined that moving forward with 365Labs was the best choice for LERMS. 365Labs will be visiting again from February 21-22 to do an updated demo, including labs for hands-on testing, having completed more essential pieces of the software. NPSG has prepared specific scripts to use during the demo to ensure LERMS staff see how the software works for our specific workflows and tasks. Ms. Wohl also reported that 365Labs had submitted a new price for maintenance, particularly in years 2-5, which reflects a 20% reduction.

Meeting adjourned at 1310



TCOMM 911

POLICE | FIRE | MEDICAL
Your Emergency – Our Priority

2703 Pacific Avenue SE
Olympia, WA 98501
360-704-2730

INVOICE

Billed To:
LERMS Consortium
Laura Wohl
555 Israel Rd SW
Tumwater, WA 98501

DATE: 1/18/2024
INVOICE #: INV0148
DUE DATE: 1/18/2024
TOTAL DUE: 175,325.00

CUSTOMER ACCOUNT # : 1022

ITEM DESCRIPTION	UNITS	PRICE	AMOUNT
LERMS	1.00	175,325.00	175,325.00
TOTAL THIS INVOICE			175,325.00

REMIT TO:

THURSTON 911 COMMUNICATIONS
2703 Pacific Avenue SE
Suite A
Olympia, WA 98501

A copy of this invoice should accompany your check. Thank you!



NATIONAL PUBLIC SAFETY GROUP, LLC

124 Newington Way
Aberdeen, NC 28315

Invoice

Date	Invoice #
2/2/2024	1285

Bill To
555 Israel Road SW Tumwater, WA 98501

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Milestone - Monthly Invoice #4 of 21	11,318.69	11,318.69
Service Provider Agreement - RMS/JMS Replacement Project Management - Executed 9/21/2023		Total	\$11,318.69