

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

*Meeting Agenda
Thursday, January 18, 2024
1:00 PM
Lacey Police Department*

I. Review and Approval of November Meeting Minutes – Chief Weiks

Overview: Review of meeting minutes.

Action Item: Approval, change, or rejection of minutes.

II. Election of Board Chair for 2024

Overview: Each year, the Board Chair must be elected by the Board per the intergovernmental agreement that established LERMS.

Action Item: Nominate and elect a Board Chair.

III. Approval of Expenses – Laura Wohl

Overview: CentralSquare annual fee for the RMS system (for the original five LERMS cities) and 2 invoices from National Public Safety Group (NPSG) for project management fees, December and January. Summary spreadsheet and invoices attached.

Action Item: Approval of expenditures.

IV. RMS/JMS Update – Laura Wohl

Overview: Status of the new RMS project.

Action Item: Information only.

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

*Meeting Agenda
Thursday, November 16, 2023
1:00 PM
Lacey Police Department and via Zoom*

Members Present: Deputy Chief Robert Hollis, Lacey PD (proxy for Chief Almada)
Chief Rich Allen, Olympia PD
Commander Jay Mason, Tumwater PD (proxy for Chief Weiks)
Chief Rob Carlson, Yelm PD

Members Absent: Chief Robert Almada, Lacey PD
Chief Robert Auderer, Tenino PD
Chief Jon Weiks, Tumwater PD
Sheriff Derek Sanders, TCSO

Staff & Guests Present: Wendy Hill, Director, TCOMM
Laura Wohl, Tumwater PD
Julie Johnson, The Evergreen State College PD

Meeting called to order at 1302 by Chair Chief Weiks

I. Review and Approval of October Meeting Minutes – Commander Mason

Overview: Review of meeting minutes.

Action Item: Board decision to approve/edit/reject

Motion to approve the October minutes.

Motion made by: Chief Carlson

Second: Chief Allen

Vote: Unanimous

II. Approval of Expenses – Laura Wohl

III. 2023 and 2024 Budget Amendment – Laura Wohl

Overview: LERMS began to incur project management for the new RMS/JMS project in October 2023. The 2023 LERMS budget was prepared without project management fees because we did not have an estimated cost at the time. While we had savings in the area of the

LERMS IT Manager position, which went unfilled in 2023, we do not have enough budget capacity for the payment of the project management expenses we need to pay in November and December. The consortium fund balance is sufficient to pay the fees, but the Board must approve an amendment to appropriate those funds for this purpose.

Additionally, the 2024 budget must be amended, as well, to account for the project management fees that were unknown when the 2024 budget was prepared and approved.

Motion to approve the budget amendments for FY2023 and FY2024.

Motion made by: Chief Allen
Second: Chief Carlson
Vote: Unanimous

IV. RMS/JMS Replacement Project Update - Laura Wohl

Overview: Ms. Wohl reported to the Board that National Public Safety Group (NPSG) has reviewed all of the RFP proposals that we had received and organized the responses to determine specifically which systems offer what functionality. NPSG has also reached out to 365Labs for an updated list of their current modules that are complete and in production because they have had significant development completed since the product demonstration by 365Labs. After reviewing the functionality of 365Labs, NPSG may arrange another demonstration by 365Labs so that LERMS users can see and play with the new functionality.

The Steering Committee now has standing meetings via zoom with NPSG on the 2nd and 4th Thursdays of each month so that we can stay up-to-date and readily provide NPSG with any information they may need.

Meeting adjourned at 1306



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Superior, LLC, a CentralSquare Company
 1000 Business Center Drive
 Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
 City of Olympia
 Tumwater Police Department
 Laura Wohl
 555 Israel Road SW
 Tumwater WA 98501
 United States

Ship To
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 Laura Wohl
 555 Israel Road SW
 Tumwater WA 98501
 United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
3769	City of Olympia		USD	Net 30	12/31/2023

Description	Units	Rate	Extended
Contract No. Q-148433			
1 JMS-MS DISPLAY - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$913.24	\$913.24
2 JMS-MS DISPLAY - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$3,970.46	\$3,970.46
3 ONESolution State Livescan Interface - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,552.50	\$1,552.50
4 ONESolution Police-to-Police - Annual Subscription Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$0.00	\$0.00
5 ONESolution Field Training Online-Cloud - Access Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$6,030.40	\$6,030.40
6 ONESolution MCT Client License for Message Switch - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	86	\$44.67	\$3,841.60
7 ONESolution RMS OpCenter - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$3,308.69	\$3,308.69
8 ONESolution PS&J Development & Maintenance - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$4,594.61	\$4,594.61
9 ONESolution PS&J Development & Maintenance - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$4,594.61	\$4,594.61



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	Description	Units	Rate	Extended
10	ONESolution PS&J Development & Maintenance - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,722.98	\$1,722.98
11	ONESolution Mobile Server Software - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$8,630.76	\$8,630.76
12	ONESolution Mobile Server Software Site License Upgrade - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$8,219.11	\$8,219.11
13	ONESolution MCT Client-No CAD Interface - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	78	\$108.66	\$8,475.69
14	ONESolution MFR Client - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	78	\$181.73	\$14,174.92
15	ONESolution MFR Client-Arrest - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	78	\$54.79	\$4,273.69
16	ONESolution MFR Client-MOBLAN Version - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	30	\$91.32	\$2,739.54
17	ONESolution Mobile Field Reporting Server - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$6,392.64	\$6,392.64
18	ONESolution Police-to-Citizen - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	4	\$3,937.44	\$15,749.78



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	Description	Units	Rate	Extended
19	ONESolution RMS OpCenter - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$4,566.18	\$4,566.18
20	ONESolution Jail Management System - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$4,493.11	\$4,493.11
21	ONESolution Jail Management System Site License Upgrade - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,826.45	\$1,826.45
22	ONESolution Mugshot Capture Station Software - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$981.73	\$981.73
23	ONESolution Records Management System - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$16,907.47	\$16,907.47
24	ONESolution Records Management System Site License Upgrade - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$5,955.65	\$5,955.65
25	ONESolution Accident - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,124.95	\$1,124.95
26	ONESolution Asset Management - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$264.69	\$264.69
27	ONESolution Concealed Weapons Registration - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$264.69	\$264.69

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28	ONESolution Crime Analysis - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,654.36	\$1,654.36
29	ONESolution Calls For Service - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$330.88	\$330.88
30	ONESolution Fleet Vehicle Maintenance - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$264.69	\$264.69
31	ONESolution State/NCIC Messaging Software - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$2,977.83	\$2,977.83
32	ONESolution Generic Permit - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$463.23	\$463.23
33	ONESolution Fire Arms Application Permit - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$330.88	\$330.88
34	ONESolution Barcoding Hand-Held Client License - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	11	\$211.08	\$2,321.92
35	ONESolution Barcoding Server License - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$463.23	\$463.23
36	ONESolution Professional Standards - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$2,316.10	\$2,316.10



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37	ONESolution Link Analysis - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$4,632.18	\$4,632.18
38	ONESolution RMS Map Display & Pin Mapping License - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$2,646.96	\$2,646.96
39	ONESolution Map Converter Software - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$521.12	\$521.12
40	ONESolution CAD Map Display & Map Maint Software Lic - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,116.69	\$1,116.69
41	ONESolution Multi-Jurisdictional RMS Option - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$727.90	\$727.90
42	ONESolution Notification - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$2,977.83	\$2,977.83
43	ONESolution Pawn Shop/Pawn Watch - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$529.39	\$529.39
44	ONESolution Pawn Batch Ticket Processing - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$727.90	\$727.90
45	ONESolution Property & Evidence - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,191.12	\$1,191.12
46	ONESolution Remote Lineup - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$727.90	\$727.90



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47	ONESolution Residential Security Watch - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$198.52	\$198.52
48	ONESolution Quartermaster - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$860.25	\$860.25
49	ONESolution RMS Training Module - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$595.56	\$595.56
50	ONESolution Civil Processing - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$3,441.05	\$3,441.05
51	ONESolution JMS VINE Interface - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$273.96	\$273.96
52	ONESolution PS&J Development & Maintenance - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,541.07	\$1,541.07
53	ONESolution PS&J Development & Maintenance - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$1,368.84	\$1,368.84
54	ONESolution Crime Analysis Plus - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$3,196.94	\$3,196.94
55	ONESolution Document Scanning and Storage - Annual Maintenance Fee Maintenance: Start:1/1/2024, End: 12/31/2024	1	\$944.62	\$944.62

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3769	City of Olympia		USD	Net 30	12/31/2023

**Please include invoice number(s) on your remittance advice,
made payable to Superion, LLC**

ACH:

Routing Number 121000358
Account Number 1416612641
E-mail payment details to: Accounts.Receivable@CentralSquare.com

Check:

12709 Collection Center Drive
Chicago, IL 60693

Subtotal	\$174,913.06
Tax	\$16,616.71
Invoice Total	\$191,529.77
Payments Applied	\$0.00
Balance Due	\$191,529.77

National Public Safety Group, LLC

124 Newington Way
Aberdeen, NC 28315 US
bmims@nationalpsgroup.com
http://nationalpsgroup.com/



INVOICE

BILL TO

Laura Wohl
City of Tumwater/Police
Department
555 Israel Road SW
Tumwater, WA 98501

INVOICE # 1273
DATE 12/04/2023
DUE DATE 01/03/2024
TERMS Net 30

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Consulting	Milestone - Monthly Invoice #2 of 21	1	11,318.69	11,318.69

Thank you for your business! We take ACH or checks.
Service Provider Agreement - RMS/JMS Replacement Project
Management - Executed 9/21/2023.

BALANCE DUE

\$11,318.69

National Public Safety Group, LLC
124 Newington Way
Aberdeen, NC 28315 US
bmims@nationalpsgroup.com
http://nationalpsgroup.com/



INVOICE

BILL TO

Laura Wohl
City of Tumwater/Police
Department
555 Israel Road SW
Tumwater, WA 98501

INVOICE # 1284
DATE 01/03/2024
DUE DATE 02/02/2024
TERMS Net 30

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Consulting	Milestone - Monthly Invoice #3 of 21	1	11,318.69	11,318.69

Thank you for your business! We take ACH or checks.
Service Provider Agreement - RMS/JMS Replacement Project
Management - Executed 9/21/2023.

BALANCE DUE

\$11,318.69