

# Thurston County Law Enforcement Records Management Consortium

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## **-Executive Board –**

*Meeting Agenda*  
*Thursday, January 20, 2022*  
**1:00 PM**  
*Lacey Police Department / via Zoom*

**Members Present:** Chief Jon Weiks, Tumwater PD                      Chief Rich Allen, Olympia PD  
Chief Todd Stancil, Yelm PD    Chief Robert Almada, Lacey PD  
Chief Robert Auderer, Tenino PD

**Staff & Guests Present:** Asst. Chief Rob Carlson, Yelm PD  
Asst. Chief Robert Hollis, Lacey PD  
Cmdr. Jim Mack, Lacey PD  
Laura Wohl, Tumwater PD  
Jeanelle Stull, Olympia PD  
Hallie West, Lacey PD  
Sheriff John Snaza, TCSO  
Under Sheriff Ray Brady, TCSO  
Chief Jeff Dehan, TCSO  
Capt. Dave Johnson, TCSO  
Keith Flewelling, TCOMM  
Julie Johnson, TESC  
Jon Tunheim, TCPO

*Meeting called to order at 1302 by Chief Weiks*

### I. **Review and Approval of December Meeting Minutes – Chief Weiks**

**Overview:** Review meeting minutes.

**Action Item:** Board decision to approve/edit/reject

Motion to approve the December minutes. Note: The December minutes contain a note that addressing the fund balance surplus will be addressed at the January meeting. However, that item will be tabled until March due to the potential for the Lead Agency to change (see item III of this agenda.)

Motion made by: Chief Stancil

Second: Chief Allen

Vote: Unanimous

II. **Selection of Exec Board Chair – Chief Weiks**

**Overview:** Annual selection of Board Chair per IGA. See p. 5 of the IGA for description of duties and election protocols.

**Action Item:** Board decision to appoint Board Chair

Motion to nominate Chief Weiks as Chair

Motion made by: Chief Almada

Second: Chief Stancil

Vote: Unanimous

III. **Selection of Lead Agency – Chiefs Weiks & Allen**

**Overview:** Selection of Lead Agency outside of the normal 3-year term. See p. 6 of the IGA for description of duties and election protocols.

**Action Item:** Board decision to appoint Lead Agency.

Olympia is the Lead Agency through 2022. However, staffing issues are creating a hardship and they would like to relinquish the Lead Agency duties before the term expires. Chief Allen discussed the matter with Chief Weiks, who affirmed that Tumwater is willing to take on the Lead Agency responsibilities for the remainder of the current term. The Board will appoint the Lead Agency in January 2023 for a new, 3-year term, per the intergovernmental agreement.

Motion to nominate Tumwater as Lead Agency

Motion made by: Chief Almada

Second: Chief Stancil

Vote: Unanimous

IV. **RMS Replacement Commitment – Laura Wohl**

**Overview:** At the previous LERMS meeting in November, the Steering Committee asked the Board for a commitment from their respective cities to fund and support the replacement of the current RMS. The Board will discuss the intentions of each City regarding this matter.

**Action Item:** Discussion

Tumwater, Yelm, Lacey, Olympia, and Tenino have all received commitments from their cities to move forward with implementing a new RMS.

V. **Expanding LERMS Membership – Laura Wohl & Chief Dehan (TCSO)**

**Overview:** TCSO is currently searching for a new RMS and has expressed interest in incorporating TCSO into LERMS, with the understanding that LERMS is in the process of acquiring a new RMS. This would allow both TCSO and LERMS share data regionally, as well as ultimately reducing the cost for all parties.

**Action Item:** Discussion

Ms. Wohl told the Board that the Steering Committee has been discussing moving forward in partnership with TCSO with a new RMS. TCSO attended a demo of the CentralSquare Enterprise product and both LERMS and TCSO have similar needs. Chief Dehan expressed that TCSO is very interested in moving forward together. Sheriff Snaza echoed that statement. Ms. Wohl, along with the rest of the Steering Committee, will work with TCSO to formalize a partnership to obtain a new RMS together. TCPA Tunheim noted that he would be interested in having staff from his office involved in the project to see where the new RMS and the TCPO RMS may interface to improve efficiency. The Board agreed participation by TCPO would be welcome.

Motion to direct the Steering Committee to explore the formalities of a partnership with TCSO.

Motion made by: Chief Almada

Second: Chief Allen

Vote: Unanimous

Meeting adjourned at 1313.