

GETTING STARTED: LocalGovU/WCIA Training Courses

Purpose: For you to gain new knowledge and skills in a self-paced system for your position and to ensure that you have as much knowledge as possible to better succeed in your position.

Setting Up Your LocalGovU/WCIA Account

You will receive an email from LocalGovU with your username, asking you to activate your account by setting a password. Follow the link in your email to set up your password and access the LocalGovU home page.

NOTE: Your log in information will be the same for both the LocalGovU website and the WCIA website

Navigating the LocalGovU and WCIA websites

- After logging in or activating your account, from the home page, hover the mouse over Training and click on Courses Assigned to Me.
- Complete the courses assigned to you, and you will receive an email notification whenever you earn a certificate for completing a course and your certificates will be available to the administrator as well.

NOTE: Single Video Courses DO NOT generate a certificate of completion, and you will not receive an email for completing these courses