Thurston County Law Enforcement Records Management Consortium

-Executive Board –

Meeting Agenda
Thursday, May 19, 2022
1:00 PM
Lacey Police Department / via Zoom

I. **Review and Approval of April Meeting Minutes – Chief Weiks**

   Overview: Review of meeting minutes.

   Action Item: Board decision to approve/edit/reject

II. **Approval of Expenses – Laura Wohl**

   Overview: The pending expenses include a bill from the Accountability Audit.

   Action Item: Board approval to pay expenses.

III. **TCSO LERMS Membership Update – Laura Wohl**

   Overview: Status of the LERMS intergovernmental agreement amendment adding TCSO as a member.

   Action Item: Information only.

IV. **New RMS Procurement Update – Laura Wohl**

   Overview: Status of the new RMS project.

   Action Item: Information only.

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

Meeting Agenda
Thursday, April 21, 2022
1:00 PM
Lacey Police Department / via Zoom

Members Present: Chief Jon Weiks, Tumwater PD
Chief Robert Almada, Lacey PD
Asst. Chief Rob Carlson, Yelm PD
Chief Robert Auderer, Tenino PD

Members Absent: Chief Rich Allen, Olympia PD

Staff & Guests Present: Sheriff John Snaza
Undersheriff Ray Brady
Chief Jeff Dehan
Cmdr. Joe Upton, Lacey PD
Cmdr. Jim Mack, Lacey PD
Jon Tunheim, Thurston County Prosecutor
Laura Wohl, Tumwater PD
Jeanelle Stull, Olympia PD
Anna McBee, Lacey PD
Wendy Hill, TCOMM

Meeting called to order at 1301 by Chief Weiks

I.   **Review and Approval of March Meeting Minutes – Chief Weiks**

        Overview: Review of meeting minutes.

        Action Item: Board decision to approve/edit/reject

Motion to approve the March minutes.

    Motion made by: Chief Almada
    Second: Chief Carlson
    Vote: Unanimous

II.   **Approval of Expenses – Laura Wohl**

> **Overview**: The pending expenses include a bill from the Accountability Audit.

> **Action Item**: Board approval to pay expenses.

Motion to approve the expenses.

    Motion made by: Chief Almada
    Second: Chief Carlson
    Vote: Unanimous

III.   TCSO LERMS Membership Update – Laura Wohl
> **Overview**: Update on TCSO joining LERMS and participating in the RMS replacement project.

> **Action Item**:   Information only.

Ms. Wohl reported that Tumwater is in the process of creating an addendum to the IGA to add Thurston County as a member. The addendum will include a delineation between the responsibilities and governance regarding the current RMS and that of the future RMS, so that the current five members govern and pay for the current system and the new system will be governed and paid for by all six members. The addendum is currently with Tumwater's legal team for review. When that is complete, it will be circulated to all of the agencies for comments/changes and then a final draft circulated for signature by the legislative bodies of each jurisdiction.

Motion to adjourn

    Motion made by: Chief Almada
    Second: Chief Auderer
    Vote: Unanimous

Meeting adjourned at 1306.

LERMS PENDING INVOICES			
Invoice Date	**Vendor**	**Amount**	**Expense Description**
2/11/2022	State Auditor	$1,335.15	January expenses
	TOTAL	$ 1,335.15	

Invoice Voucher

Remit To: State Auditor's Office
PO Box 40021
Olympia, WA 98504-0021
Federal ID No. 91-6001098

Invoice No.: L146977
Invoice Date: 02/11/2022
MCAG No.: 3024
County: Thurston

Law Enforcement Record Management System
PO Box 1967
Olympia, WA   98507

Now accepting electronic payments
Send to: Washington State Auditor's Office
Routing: 123000848 Account: 153911801147
Account type: Checking
Please include invoice number

✂ *(Return this portion with your payment)*

- -

State Auditor's Office

(Detach and retain for your records)

Entity Name: Law Enforcement Record Management System
Invoice No.: L146977
Invoice Date: 02/11/2022

Audit No.: 53867   *Audit Period:* 18 - 20   *Purchase Order:*

Month/Year	Work Performed	Bill Rate	Hrs	Amount	Travel/Other Expenses	Total
01/22	Accountability Audit	$116.10	11.5	$1,335.15	$0.00	$1,335.15
	Sub Total:		11.5	$1,335.15	$0.00	$1,335.15
Total Due This Invoice:			11.5	$1,335.15	$0.00	$1,335.15

(Hrs rounded to nearest tenth)

JV Number: 230146

FULL PAYMENT DUE
IN 30 DAYS

I hereby certify the amount listed herein is a proper charge for services rendered:

JanelMRoper

By: Janel M. Roper, Director of Administrative Services

For questions, please call (564) 999-0933 or (564) 999-0941 fax (360) 586-3105 or e-mail accreceivable@sao.wa.gov