

Thurston County Law Enforcement Records Management Consortium

-Executive Board-

Meeting Minutes

Thursday, February 18, 2021

1:00 PM

Lacey Police Department / via ZOOM

Members Present: Chief Jon Weiks, Tumwater PD Chief Robert Almada, Lacey PD
Chief Todd Stancil, Yelm PD Chief Kristi Lougheed, Tenino PD

Staff & Guests Present: Anna McBee, Lacey PD
Acting Dep. Chief Sam Costello, Olympia PD
Gina Rogers, Olympia PD
Jeanelle Stull, Olympia PD
Laura Wohl, Tumwater PD
Keith Flewelling, TCOMM
Julie Jasperson, TESC
Ray Brady, TCSO
Christy Peters, TCPO

I. **Review and Approval of January Meeting Minutes**

- a. Overview: Review meeting minutes.
- b. Action Item: Board decision to edit and/or accept the meeting minutes

Chief Stancil moved to approve the January minutes.

Motion: Chief Almada
2nd: Chief Stancil
Unanimous decision

II. Review and Approval of Expenditures

- a. Overview: Review expenditures
- TCOMM bill
- b. Action Item: Board decision to approve payment of the expenditures

Chief Stancil made a motion to approve the expenditures

Motion: Chief Stancil
2nd: Chief Almada
Unanimous decision

Updates from the LERMS IT Manager

Jeanelle updated the Board on:

- The RMS Names file deletion last week.
 - It was due to an error by CentralSquare (CS) staff working on the names conversion.
 - Jeanelle has asked CS to take the employee off of our account support.
 - Jeanelle and Tim Klotz from TCOMM believe we should abandon the Name merge project because it has been 8 years since we transitioned and it doesn't seem worth the continuing effort.
 - Chief Weiks is good with stopping.
 - Chief Stancil and Almada agree.
 - Jeanelle has already put in a stop-work order. She will make it permanent.
 - TCOMM working with CS to maintain the databases correctly to avoid future problems.
 - CS is working on it.
- New version of PtoC
 - They didn't build into their new product the ability to have multiple email addresses for notifications (one for each city.) CS has added it to their list of needed fixes.

Chief Stancil made a motion to adjourn

Motion: Chief Stancil
2nd: Chief Almada
Unanimous decision

Meeting adjourned at 1:11pm