

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

*Meeting Agenda
Thursday, February 18, 2021*

1:00 PM

Lacey Police Department / via ZOOM

I. Review and Approval of January Meeting Minutes

- a.** Overview: Review meeting minutes.
- b.** Action Item: Board decision to edit and/or accept the meeting minutes

II. Review and Approval of Expenditures

- a.** Overview: Review expenditures
- b.** Action Item: Board decision to approve payment of the expenditures

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

Meeting Agenda
Thursday, January 21, 2021
1:00 PM
Lacey Police Department / via ZOOM

Members Present: Chief Jon Weiks, Tumwater PD Chief Robert Almada, Lacey PD
Chief Todd Stancil, Yelm PD Chief Aaron Jelcick, Olympia PD

Staff & Guests Present: Cmdr. Jim Mack, Lacey PD
Gina Rogers, Olympia PD
Jeanelle Stull, Olympia PD
Anna McBee, Lacey PD
Laura Wohl, Tumwater PD
Keith Flewelling, TCOMM
Jan Morgan-Leiferman, TCOMM
Steven Briggs, WASPC
Neil Hilton, Catholic Community Services
Michael Schaedel, Julota
John Martin, WISN – guest for LERMS

I. Review and Approval of December Meeting Minutes

- a. Overview: Review meeting minutes.
- b. Action Item: Board decision to edit and/or accept the meeting minutes

Chief Stancil moved to approve the December minutes.

Motion: Chief Stancil
2nd: Robert Almada
Unanimous decision

II. Review and Approval of Expenditures

- a. Overview: Review expenditures
- b. Action Item: Board decision to approve payment of the expenditures
- Gina reviewed the 2020 expenses. Still pending are expenses for Jeanelle.
 - Jeanelle explained a pending invoice for the 2021 maintenance bill from CentralSquare. It appeared to be higher for 2021, but Jeanelle discovered that CentralSquare combined the primary maintenance bill with the FTO maintenance bill, which had previously been bills separately.

Chief Jelcick moved to approve the CentralSquare 2021 maintenance bill.

Motion: Chief Jelcick
2nd: Chief Stancil
Unanimous decision

III. Familiar Faces Program, interface (OPD)

- a. Overview: Discussion, guests present from Julota & Familiar Faces
- b. Action Item: Additional discussion.

Julota wants to get data about the frequent users of police services. Familiar Faces will use the data to provide intensive services to this population and to provide better data to WASPC. To accomplish the data transfer, TCOMM will run a report from RMS, that does not include any juvenile info, and send it in CSV to Julota. Julota will match the data to their client data so that Familiar Faces can be sure they are serving the appropriate person. (Julota will discard any irrelevant data.)

The Board needs to agree to share the data, either from the entire Consortium or just the data from OPD.

Chief Almada moved to allow the project to move forward, accessing data from the entire Consortium records.

Motion: Chief Almada
2nd: Chief Jelcick
Unanimous decision

IV. Executive Board Chair Selection

- a. Overview: Executive Board Chair Selection
- b. Action Item: Board decision

Each year, the Chair of the Board must be elected. Chief Weiks is willing to continue as Chair, unless someone else is interested. Chief Jelcick noted that both he and Chief Almada are in Acting positions and the Chair should probably be a permanent Chief.

Chief Stancil moved to elect Chief Weiks as the Chair.

Motion: Chief Stancil
2nd: Chief Almada
Unanimous decision

LERMS PENDING INVOICES

<u>Invoice Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Expense Description</u>
1/15/2021	TCOMM 911	\$144,580.00	LERMS Service Agreement
	TOTAL	\$ 144,580.00	



TCOMM 911

POLICE | FIRE | MEDICAL
Your Emergency – Our Priority

INVOICE

Thurston 9-1-1 Communications
2703 Pacific Ave SE Suite A
Olympia, WA 98501
(360) 704-2730

DATE: JANUARY 15, 2021
INVOICE # 21-LERMS01

TO LERMS Consortium
Attn: Jeanelle Stull
PO Box 1967
Olympia, WA 98507

DESCRIPTION	TOTAL
2021 LERMS Service Agreement	\$144,580.00

Total \$144,580.00