

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

*Meeting Agenda
Thursday, March 19, 2020
1:00 PM
Lacey Police Department*

- I. **Review and Approval of January Meeting Minutes**
 - a. Overview: Review meeting minutes.
 - b. Action Item: Board decision to edit and/or accept the meeting minutes

- II. **Review and Approval of Expenditures (Brady, OPD)**
 - a. Overview: Review expenditures
 - b. Action Item: Board decision to approve payment of the expenditures

- III. **LERMS hardware invoice approval (Klotz, TComm)**
 - a. Overview: Review invoice
 - b. Action Item: Board decision to approve payment of the invoice

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*Meeting Agenda
Thursday, January 16, 2020
1:00 PM
Lacey Police Department*

MEMBERS PRESENT: Chief Jon Weiks, Tumwater PD Chief Aaron Jelcick, Olympia PD
Chief Ken Semko, Lacey PD

MEMBERS ABSENT: Chief Todd Stancil, Yelm PD
Chief Robert Swain, Tenino PD

GUESTS PRESENT: Wendy Hill, TCOMM Laura Wohl, Tumwater PD
Keith Flewelling, TCOMM Cmdr Joe Upton, Lacey PD
Undersheriff Tim Braniff, TCSO Jon Tunheim, TCPAO
Chandra Brady, Olympia PD Anna McBee, Lacey PD

The meeting was called to order at 1300 hours.

I. Review and approval of October meeting minutes

A draft copy of the October meeting minutes were sent in advance of the meeting to the board.

Chief Semko moved to approve the minutes. Chief Jelcick seconded the motion. The motion passed unanimously.

II. Approval of expenses

A copy of the LERMS pending invoices was distributed to board members by Ms. Brady.

Chief Semko moved to approve the payment of all pending invoices. Chief Jelcick seconded the motion. The motion was passed unanimously.

III. Executive Board Chair Selection

Chief Semko nominated Chief Weiks remain LERMS board chair. The motion was seconded by Chief Jelcick. The motion was passed unanimously.

IV. Executive Board Lead Agency Selection

Chief Semko recommended Olympia Police Department remain the lead agency. The motion was seconded by Chief Weiks. The motion was passed unanimously.

V. TCPAO acquiring new case management software

Jon Tunheim discussed the acquisition of eProsecutor and eDefender programs by the Thurston County Prosecuting Attorney’s Office. The program would allow discovery to be shared electronically between agencies, prosecutors, and defense. The system build out is going to take approximately one year. LERMS and TCPAO will work together to see what interface capabilities RMS could have with the new programs.

Chief Semko moved to adjourn the meeting, and it was seconded by Chief Jelcick. The meeting was adjourned at 1318 hours.

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