

Thurston County Law Enforcement Records Management Consortium

-Executive Board –

*Meeting Agenda
Thursday, October 17, 2019
1:00 PM
Lacey Police Department*

- I. **Review and Approval of July Meeting Minutes**
 - a. Overview: Minutes from the July meeting will be reviewed
 - b. Action Item: Board decision to edit and/or accept the meeting minutes

- II. **TESC LERMS Participation**
 - a. Overview: TESC/LERMS - what is needed to join the consortium
 - b. Action Item: Discussion

- III. **RMS Replacement Roadmap**
 - a. Overview: RMS Replacement Roadmap
 - b. Action Item: Discussion

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Thursday, July 18, 2019
1:00 PM
Lacey Police Department*

Minutes

Members Present: Chief Jon Weiks, Tumwater PD Chief Ronnie Roberts, Olympia PD
Chief Ken Semko, Lacey PD

Members Absent: Chief Robert Swain, Tenino PD Chief Todd Stancil, Yelm PD

Staff & Guests Present: Laura Wohl, Tumwater PD Jeanelle Stull, Olympia PD
Anna McBee, Lacey PD Cmdr Joe Upton, Lacey PD
Cmdr Jim Mack, Lacey PD Chief David Brunckhurst, TESC PD
Linda Horn, TESC PD

The meeting was called to order at 13:00.

I. Review and Approval of June Meeting Minutes

A draft copy of the June meeting minutes were sent in advance of the meeting to the Board.

Chief Roberts moved to approve the minutes. Chief Semko seconded the motion. The motion passed unanimously.

II. TESC LERMS Participation

Linda Horn, of TESC PD, discussed that TESC PD is interested in partnering with other law enforcement in Thurston County for an RMS and, possibly, with TCOMM for CAD. TESC PD encounters many of the same people that the neighboring jurisdictions do and TESC PD believes that sharing information would be useful for all parties. They also have an RMS that does not work well and are interested in joining one that is more robust. TESC PD is meeting with LERMS and also speaking with TCSO about potential partnerships. TCSO has told TESC PD that they expect to go out to bid for a new system next year.

The Board is open to more discussion about TESC PD joining LERMS. Ms. Horn will meet with Ms. Stull to get a better understanding of the LERMS system. In addition, Ms. Stull will facilitate a meeting with TCOMM to discuss the infrastructure requirements for TESC PD should they wish to join LERMS. Once more details are determined, the issue will come back to the Board for further discussion.

III. 2020 Budget - Revision

Chief Weiks spoke to the Board about whether the replacement cost for the LERMS servers going forward needs revision. The annual rate collected over the previous five years slightly underfunded the server replacement due in 2020 (by approximately -\$1900). However, Chief Weiks advised that increasing the annual collection moving forward is unnecessary: The Board voted last meeting to pay half of the server replacement as a one-time cost, leaving approximately \$40,000 in reserves that had previously been allocated for server replacement. This additional reserve will offset any costs that LERMS incurs for the next server replacement above the annual amounts collected.

The meeting adjourned at 13:14.

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