

Neighborhood Pet Waste Station Application



Application Procedure

- Complete this application and agree to the terms and conditions
- Attach a map of proposed pet waste locations and how each dispenser and sign will be installed
- Return completed application to:
City of Tumwater Water Resources
Mail: 555 Israel Rd SW, Tumwater, WA 98501 **or Email:** waterresources@ci.tumwater.wa.us

Pet Waste Station Information	
Proposed station location:	# of stations requested:
Request date:	
Contact information for person responsible for installation and maintenance of waste station(s).	
Name:	Email:
Address:	Phone:

By signing this Agreement, the Applicant acknowledges and agrees to the following:

- Affirms that he/she has the proper authority to install pet waste stations at the property listed on this application.
- To pick up the station(s) from the City of Tumwater and to install the station(s) within two weeks of pick-up, unless prior approval is granted by the City. Installation materials and hardware are provided by the applicant.
- To install the station(s) according to City of Tumwater recommendations and design standards at approved locations.
- To restock the bag dispenser as needed and to continually keep the dispenser full. Bags can be purchased at www.dogpoopbags.com or other retailers that carry similar bags.
- To keep the area around the dispenser and sign clean; the neighborhood is not required to install a garbage can at or near the pet waste station.
- To maintain the sign and dispenser and repair minor vandalism. In the case of major vandalism or theft, the City of Tumwater may replace the pet waste station, as supplies allow.
- To allow authorized representatives of the City to inspect the installation and maintenance of the station(s). The City retains the right to remove the dispenser and sign if they are not properly maintained or are repeatedly vandalized.
- To complete an evaluation after six months of installation.

Signature: _____ Date: _____

Name (Please Print): _____

Title/Affiliation with Neighborhood, Business, etc.: _____

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The colorful “Don’t Let Your Pooch Pollute” signs are a great way to communicate to your neighbors the importance of cleaning up after their dogs. Here are a few guidelines for your new sign and pet waste station:

Sign Location Placement:

- Choose an area that will be easily accessible to all who may be using the bag dispenser. Ideally the area should be accessible for most of the day and into evening hours to accommodate late-night dog walkers.
- Choose a location that receives frequent use and maintenance, such as a ball field or picnic area. By doing so, you won’t have to make special efforts to keep the area around the sign free from becoming overgrown with grass, shrubs, or trees.
- Utilizing existing posts may be a way to cut down on the cost and inconvenience of digging a hole, however there are some restrictions regarding the type of post that the dog sign and dispenser can be attached to.

Important It is illegal to install your sign in the following places:

- Within the city right-of-way, along roads, or at intersections, unless permission is given by the city. This includes the shoulder area between the road and a sidewalk or a ditch.
- Although some Homeowners Associations own corner property at roadway intersections, signs cannot be installed where they will cause an obstructed view of oncoming traffic. As a rule, they should be installed 20 feet back from the intersection.
- To avoid conflicts with motor vehicles and bicycles, do not locate signs within 18 inches of paved areas including sidewalks.

Installation Tips:

- Homeowners will need to purchase one 4” x 4” x 8’ post, two 5/16 x 2” lag bolts, two ¼ x 1 ½ lag bolts, two 5/16” flat washers, two 1/4” flat washers and concrete mix sufficient for a 9” x 18” hole. Lag bolts and washers need to be galvanized or stainless steel. A shovel or post hole digger and drill will also be required for installation.
- For the post, pressure-treated wood is recommended. The life of the post can be increased through cutting a slanted top on the post, topping the post with a post cap and/or painting with a sealant. A natural cedar post may be used, but using the post life-increasing methods described is highly recommended when using a cedar post. The use of other untreated wood, such as fir, or plastic lumber is not acceptable.
- **Remember to call 811 before you dig!** Using a shovel or a post hole digger, dig a hole approximately 9” wide and 18” deep. Thoroughly wet the hole with a hose or watering can. Fill the hole with concrete mix up to a few inches below surface level. Pour the appropriate amount of water for the concrete mix used, and mix with a shovel. Place the post into the hole. After concrete cures, fill the hole to surface level with excavated dirt and tamp down.
- Affix the sign with the lag bolts/washers to the top of the post. Sign top should be flush with the top of the post and be approximately 6 feet above the ground level at the bottom of the sign. Affix the bag dispenser, 3 to 6 inches below the sign. A new hole will need to be drilled in the back of the dispenser to line up with the 4x4 post. Remove bags, align the dispenser with the post and drill a new hole to align with the post. Use existing hole and additional drilled hole to install dispenser with lag bolts/washers.

If you have questions, contact Water Resources by calling 360-754-4140 or email waterresources@ci.tumwater.wa.us