

# Thurston County Law Enforcement Records Management Consortium

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## **-Executive Board –**

*Meeting Agenda*  
*Thursday, November 16, 2017*  
**1:00 PM**  
*Lacey Police Department*

- I. **Review and Approval of September Meeting Minutes**
  - a. Overview: Minutes from the September meeting will be reviewed
  - b. Action Item: Board decision to edit and/or accept the meeting minutes
  
- II. **Review and Approval of Expenditures**
  - a. Overview: Review expenditures
  - b. Action Item: Board decision to approve payment of the expenditures

# Thurston County Law Enforcement Records Management Consortium

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## Executive Board Meeting *Lacey PD* *1:00 PM* *Thursday, September 21<sup>st</sup>, 2017*

### Minutes

**Members Present:** Chief Jon Weiks, Tumwater PD Chief Ronnie Roberts, Olympia PD  
Chief Dusty Pierpoint, Lacey PD Chief Don Moody, Tenino PD

**Members Absent:** Chief Todd Stancil, Yelm PD

**Staff & Guests Present:** Jeanelle Stull, Olympia PD Dan Hall, WSP  
Jim Mack, Lacey PD John Tunheim, TCPA  
Christina Keonitzer, Tum. PD Jeffery Lippert, TCPA  
Jay Mason, Tumwater PD John Tunheim, TCPA  
John Snaza, TCSO Sonja Winkelman, AG's Office  
Brad Watkins, TCSO Ses Maiava, AG's Office  
Tim Braniff, TCSO Larisa Payne, AG's Office

The meeting was called to order at 1300.

#### I. **Review and approval of July meeting minutes**

Ms. Keonitzer sent a draft of the July Meeting Minutes in advance of the meeting to the Board.

**Chief Roberts moved to approve the minutes. Chief Pierpoint seconded the motion. The motion passed unanimously.**

#### II. **Review and approval of Expenditures**

Ms. Stull provided a copy of the expenditure at the meeting to the Board.

**Chief Pierpoint moved to approve the expenditures. Chief Roberts seconded the motion. The motion passed unanimously.**

The meeting was adjourned at 1303.

LERMS PENDING INVOICES

November 2017 Board Review

<u>Invoice Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Expense Description</u>
9/15/2017	WSP	\$ 600.00	ACCESS User Fee
	<b>TOTAL</b>	<b>\$ 600.00</b>	

# State of Washington WASHINGTON STATE PATROL BILLING INVOICE

TERESA GYPIN  
OLYMPIA POLICE DEPARTMENT  
PO BOX 1967  
OLYMPIA WA 98507

Account Number: OLY301  
Invoice Date: 09/15/2017  
Invoice Number: 00064827

**TOTAL DUE: \$ 600.00**

Due Date: 10/15/2017

Please return top portion with your remittance.....

Please remit to:

WASHINGTON STATE PATROL  
BUDGET AND FISCAL SERVICES  
P O BOX 42602  
OLYMPIA, WA 98504-2602  
  
Federal ID # 91-6001127

Account Number: OLY301  
Invoice Date: 09/15/2017  
Invoice Number: 00064827

Due Date: 10/15/2017

ACCESS user Fee

Please refer billing questions to ACCESS at (360) 596-4039

DATE	ITEM DESCRIPTION	CERTIFICATION	QTY	UNIT PRICE	AMOUNT
09/15/2017	ACCESS User Fee	I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Olympia, and that I am authorized to authenticate and certify said claim.	3	\$200.000	\$600.00

Department Authorization  
082-0000-538-51.39  
BARS Number

ACCESS USER FEE FOR CURRENT MONTH & PREVIOUS TWO MONTHS.

ORI# WA0340100

V# 27785

**TOTAL DUE: \$600.00**