



CITY OF TUMWATER
 555 ISRAEL RD. SW, TUMWATER, WA 98501
 (360) 754-4180
 Email: cdd@ci.tumwater.wa.us

DEMOLITION PERMIT
Submittal Checklist

TUM -	DATE STAMP

RCVD BY	

APPLICANT INFORMATION (please print neatly)

NAME OF APPLICANT: _____ EMAIL: _____

SUBJECT PROPERTY INFORMATION

ADDRESS OF PROPERTY (COMPLETE): _____

In order to demolish a structure, you must submit a completed permit application and all items on this checklist unless modified or waived by Staff.

A. APPLICATION	N/A	Provided	Staff
-----------------------	-----	----------	--------------

1. Provide a complete and signed (by owner or authorized representative) application and applicable fee. Note: Payment of the plan check fee is required at the time of application.
2. Draw plans to scale of 1/4" = 1' or larger. Minimum plan sheet size is 18"x24". All notations and drawings must be clear and legible.

B. SITE PLAN	N/A	Provided	Staff
---------------------	-----	----------	--------------

1. Draw site plan to scale of 1" = 10' or larger (on lots larger than 10,000 sq. ft., use 1" = 20').
2. Indicate if the utilities are to be removed or retained.
3. Show:
 - a. Location and dimensions of all property lines.
 - b. North arrow.
 - c. Location of tanks.
 - d. Locations and numbers of all existing trees within 10 feet of the structure to be demolished. For tree removal, see Land Clearing Permit checklist.
 - e. Location of easements, if applicable.
 - f. All streets and alleys, including their names.
 - g. On-site septic systems, drainfields and reserve areas, if applicable.
 - h. Private wells and 100-foot radius, if applicable.
 - i. On-site erosion and sediment control.
 - j. Existing utilities (water, sewer, gas, power, telephone and cable).
4. Project information block shall also be placed on the face of the plan as follows:
 - a. List address.
 - b. List parcel number(s).
 - c. List zoning designation.

Demolition Permit Submittal Checklist

C. ADDITIONAL INFORMATION	N/A	Provided	Staff
1. Submit Asbestos report and approved permit from ORCAA.			
2. A performance bond equal to the total cost of the demolition work, including property cleanup. The bond may be from a bonding company, in cash, or a letter of credit from a bank.			
3. Certificate of Appropriateness Waiver from the Tumwater Historic Preservation Commission, if applicable.			
4. A written work schedule for the demolition project. Included in the work schedule may be, but not limited to, street closures, moving of structure, and work in the right-of-way.			
5. Plans for restoring frontage improvements such as curb closure, sidewalk replacement or street patch as required by the City.			
6. Indicate if Tumwater Fire Department will do practice burn.			
E. ELECTRONIC SUBMITTAL	N/A	Provided	Staff
1. Submitting online: Upload documents, naming them with the project address and document name (project address – application, checklist, plans, etc). <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Submitting in person: USB drive containing apps, checklist, plans, reports, etc. as outlined under B and C above, in PDF-file format. Maximum format shall be 300 dpi. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

I verify that all required documents associated with this application have been submitted.

Signature of Applicant/Representative

Date