

Thurston County Law Enforcement Records Management Consortium

Executive Board Meeting

Lacey PD

11:00 AM

Wednesday, July 27, 2016

Minutes

Members Present: Chief John Stines, Tumwater PD
Chief Ronnie Roberts, Olympia PD
Chief Dusty Pierpoint, Lacey PD

Members Absent: Chief Todd Stancil, Yelm PD

Staff & Guests Present: Laura Wohl, Olympia PD
Jeanelle Stull, Olympia PD
Christ Ward, Lacey PD
Jim Mack, Lacey PD
Anna McBee,, Lacey PD
Jon Weiks, Tumwater PD
Christina Keonitzer, Tumwater PD
Tim Klotz, TComm

The meeting was called to order at 11:00 am.

I. Review and approval of June meeting minutes

Ms. Keonitzer sent a draft of the June Meeting Minutes in advance of the meeting to the Board.

Chief Roberts moved to approve the minutes. Chief Pierpoint seconded the motion. The motion passed unanimously.

II. Review and approval of Expenditures

Ms. Wohl provided a copy of Expenditures at the meeting to the Board.

Chief Pierpoint moved to approve the expenditures. Chief Roberts seconded the motion. The motion passed unanimously.

III. TComm Contract Renewal

Ms. Wohl provided a copy of the proposed contract at the meeting to the Board.

The only change recommended was to have the contract automatically renew upon expiration, with the same terms, unless either side requests changes to the contract. Also, there will be “targets” developed to measure performance. We will get together with TComm personnel to

develop these standards, to have in place by January 2017, and then review at the end of each year to make sure we are meeting those standards that will be set in place.

IV. FTO Module

Ms. Wohl provided a copy of the cost estimate at the meeting to the Board.

This is a new module developed by Sungard. We have a demo scheduled for 08/04/2016, and will gauge interest by each member of the consortium and then make a decision on whether to move forward with it.

V. Unallocated Funds, 2017

Ms. Wohl provided information at the meeting to the Board.

We are currently right on-budget for all planned & forecasted expenses. The concern is there is no extra money for any unforeseen expenses or emergencies.

Each member that was present, expressed concern that it's easier to ask for money from their City's if there is a specific item/expense that is identified. They will each check with their City's and report back to Laura at a later date.

VI. 2017 Budget

Ms. Wohl provided a copy of the proposed 2017 Budget at the meeting to the Board.

Chief Roberts moved to approve the expenditures. Chief Pierpoint seconded the motion. The motion passed unanimously.

VII. Idera

This company offers service for monitoring the SQL server for password tracking/logging requirements. This is not something that is currently available through Sungard. The current issue is getting Sungard to take responsibility for this service not being available through them directly, and also if the Idera product fails. Chief Stines will make a call to Sungard to discuss this issue

The meeting was adjourned at 11:24 am.